

DESTRUCTION OF EDUCATIONAL RECORDS SPRINGFIELD VERMONT SCHOOL DISTRICT

**301 South Street
Springfield, Vermont 05156
802-885-5121**

The Springfield School District (Vermont) will be conducting a "Destruction of Records". These are Special Education records and personally identifiable information used within the Individuals with Disability Education Act but are no longer needed to provide educational services to students. The aforementioned records for students with a birth year of 2000 will be available for pick up before August 21, 2026. Any person desiring their records must put the request in writing or in an email to the Student Special Services Department.

Requests must include the student's name (including any possible name changes) and the student's date of birth. Please send your request before August 21, 2026, to:

Director of Student Special Services
Springfield School District
301 South Street
Springfield, Vermont 05156
(802) 885-5121
(email request to: adavis@ssdvt.org)

Other instructions will be provided after making initial contact.