

## **ADMINISTRATIVE ASSISTANT SPECIAL SERVICES**

The Springfield School District in Springfield, VT is currently seeking a full time Administrative Assistant to the Director of Special Services. The position is responsible for possessing or gaining general knowledge of Special Education and 504 processes to assure the efficient and smooth operation of all activities within the Special Services Department.

To apply, go to: [www.schoolspring.com](http://www.schoolspring.com)

Contact: Kelly Ryan 802-885-5122