

## **Town of Londonderry**

### **Available Position**

Assistant to the Town Administrator – Part-time, 12-month position, flexible 15 hours per week, to focus on zoning and town administration. Written and verbal communication skills, ability to meet deadlines and competency using Microsoft Office and other common computer programs required. Experience in municipal government and/or zoning compliance preferred.

Please submit a letter of interest, resume and completed Employment Application to the Town of Londonderry, 100 Old School Street, South Londonderry, VT 05155, Attention: Town Clerk. Employment Applications may be downloaded at: [www.londonderryvt.org](http://www.londonderryvt.org). For additional information call: 802-824-3356.