

POSITIONS OPEN – Londonderry, Vermont

The Town of Londonderry seeks a part time professional administrator who is a highly motivated, energetic, self-starter to work under the direction of the Select Board. Good communication skills, both verbal and written, and computer skills are required. Related or relevant municipal experience is preferred. This is an approximately 20-25 hour per week position with day and evening hours required.

The Town is also seeking a part time Zoning Administrator. The ZA administers the Londonderry Zoning Bylaws, works with the Development Review Board, acts as Floodplain Administrator and reports to the Select Board. This is an approximate 8-10 hour per week position.

The possibility exists to combine the 2 positions into a full time position with benefits for a qualified candidate.

The openings are immediate. The job descriptions can be found on the town website, londonderryvt.org.

The Town of Londonderry provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.

Resumes are being accepted by the Select Board. Interviews will be scheduled.

Questions can be directed to Select Board Chairman, Paul Gordon, 802-824-5235 or gordonpj@myfairpoint.net